

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET

E-Mail: BrownCountyCountyBoard@co.brown.wi.us

P. O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held

**THE WEEK OF
FEBRUARY 13 - 17, 2017**

MONDAY, FEBRUARY 13, 2017

- | | | |
|-----------|--|--|
| *10:30 am | Harbor Commission – Meeting Cancelled | Port & Resource Recovery
2561 S. Broadway |
| *4:30 pm | Neville Public Museum Governing Board | 3 rd Floor Boardroom
Neville Public Museum
210 Museum Place |

TUESDAY, FEBRUARY 14, 2017
(No Meetings)

WEDNESDAY, FEBRUARY 15, 2017

- | | | |
|-----------|--|--|
| *12:00 pm | Mental Health Treatment Ad Hoc Committee | Board Room A, Sophie Beaumont Bldg.
111 N. Jefferson Street |
| *7:00 pm | Brown County Board of Supervisors | Legislative Room 203, City Hall
100 N. Jefferson Street |

THURSDAY, FEBRUARY 16, 2017

- | | | |
|----------|---------------|------------------------------------|
| *5:15 pm | Library Board | Central Library
515 Pine Street |
|----------|---------------|------------------------------------|

FRIDAY, FEBRUARY 17, 2017
(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

PORT & RESOURCE RECOVERY DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 FAX: (920) 492-4957

DEAN R. HAEN

DIRECTOR

**- PUBLIC NOTICE -
BROWN COUNTY HARBOR COMMISSION
Monday, February 13th – 10:30 am**

Brown County Port & Resource Recovery
2561 S. Broadway, Green Bay, WI 54304

No Harbor Commission Meeting will be held in February

Dean R. Haen – Director
Port & Resource Recovery Department

Any person wishing to attend whom, because of disability requires special accommodations should contact the Brown County Port and Resource Recovery Department at 492-4950, at least two working days in advance of the meeting for special arrangements to be made. Notice is hereby given that action by the Harbor Commission may be taken on any of the items, which are described or listed on the agenda.

NEVILLE PUBLIC MUSEUM
OF BROWN COUNTY



BRIDGING COMMUNITIES. CONNECTING GENERATIONS
NEVILLEPUBLICMUSEUM.ORG

NEVILLE PUBLIC MUSEUM GOVERNING BOARD

AGENDA

February 13, 2017

4:30 p.m.

Neville Public Museum

Boardroom

3rd floor

I. Call meeting to order

II. Approve/modify agenda

III. Museum Directors Report

- a. Budget, program and outreach update
- b. Triad Creative Group Visitor Experience Plan update

IV. Deputy Director Report

- a. Update on temporary exhibit roles and responsibilities
 - i. 72nd Art Annual
 - ii. Estamos Aquí: Celebrating Latino Identity in NE Wisconsin
 - iii. The Initiated Eye: Secrets, Symbols, Freemasonry and the Architecture of Washington, DC
 - iv. Our Brown County

V. Such other matters as authorized by law

VI. Adjournment

Kevin Kuehn, Chair

Please contact Beth Lemke at 448-7848 if you cannot attend this meeting

Notice is hereby given that action by the Committee may be taken on any of the items, which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET

P. O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600

Phone: (920) 448-4015 FAX (920) 448-6221

E-Mail: BC_County_Board@co.brown.wi.us

Guy Zima, Chairman

Erik Hoyer, Vice Chairman

MENTAL HEALTH TREATMENT COMMITTEE: AD HOC

Wednesday, February 15, 2017

12:00 p.m.

1st Floor Conference Room, Board Room A

Sophie Beaumont Building

111 N. Jefferson Street, Green Bay, Wisconsin

- I. Call to Order.
 - II. Approve/Modify Agenda.
 - III. Approve/Modify Minutes of January 18, 2017.
-
1. Report re: Sequential Intercept Mapping.
 2. Discussion, review and possible action: Request that Brown County review its past and present mental health services and develop a more comprehensive plan to treat both short and long term mental health patients including but not limited to 1) alcohol and drug abuse detox and treatment; and 2) children, adolescent and adult mental health treatment.
 3. Discussion, review and possible action: Request that the Human Services Director and Brown County Sheriff work together to develop a plan to provide a treatment plan for prisoners who presently make up a third of our jail population.
 4. Such other matters as authorized by law.

Guy Zima, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET

P. O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600

PHONE: (920) 448-4015 FAX: (920) 448-6221

E-mail: BC_County_Board@co.brown.wi.us.

PATRICK W. MOYNIHAN JR., CHAIR

THOMAS J. LUND, VICE CHAIR

PUBLIC NOTICE OF MEETING

Pursuant to Section 19.85 and 59.094, Wis. Stats., notice is hereby given to the public that the regular meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** will be held on Wednesday, February 15, 2017 at 7:00 p.m., in the Legislative Room 203, 100 North Jefferson St., Green Bay, Wisconsin.

NOTICE IS HEREBY GIVEN THAT THE COUNTY BOARD MAY TAKE ACTION ON ANY ITEM ON THE AGENDA

The following matters will be considered:

Call to Order.

Invocation.

Pledge of Allegiance to the Flag.

Opening Roll Call.

1. **Adoption of Agenda.**
2. **Comments from the Public:**
 - a. State name and address for the record.
 - b. Comments will be limited to five minutes.
 - c. The Board's role is to listen and not discuss comments nor take action on those comments at this meeting.
3. **Approval of Minutes of January 18, 2017.**
4. **Announcements of Supervisors.**
5. **Communications:**
 - a. Late Communications.
6. **Appointments:**
County Executive: (None)
7. **Reports by:**
 - a. County Executive.
 - b. County Board Chair.
8. **Other Reports: (None)**
9. **Standing Committee Reports:**

a) REPORT OF ADMINISTRATION COMMITTEE OF FEBRUARY 1, 2017:

1. Review minutes of:
 - a. Housing Authority (December 19, 2016). Receive and place on file.
2. Communication from Supervisor Evans re: To make the County employees, who retired, but were not able to bank or cash-out their sick leave, whole; this pertains to, but does not limit it to employees who retired in 2014 and 2015. By "whole" it is determined as the difference between the retiree's County individual (or family) monthly health insurance premium to that of their spouse (or market place) non-county monthly premium; reimburse the difference. It is with the understanding for those retiree's, who at the time, Director Miller told them they did not have the option to cash out or bank their sick leave and that it could only be used for health insurance. To be forwarded to the Human Resources Department for analysis and report back with a possible resolution in 30 days.
3. Communication from Supervisor Landwehr re: As a follow up to Supervisor Erickson's 2016 communication, to instruct I.T. staff to create a policies link on all departments who report to PD & T web pages, with the ability of each department to update this information internally. To send to Corporation Counsel and Technology Services for an analysis and report back in 90 days for implementation potential.
4. Communication from Supervisor Schadewald re: My request for a resolution to be drafted stating our support to our local municipalities in their opposition to big box stores reducing their property taxes and increasing local resident's property taxes. To send to Corporation Counsel for a draft resolution.
5. Communication from Supervisor Blom re: Wage inequity in the Child Support department. To send to Human Resources for analysis and a report back.
6. Update on Facilities Needs from all departments. No action taken.
7. 2016 Budget Adjustment Request (16-122) re: Any allocation from a department's fund balance. To approve.
8. 2017 Budget Adjustment Request (17-07) re: Any allocation from a department's fund balance. To approve.
9. Treasurer - Tax Collection Report. To hold Item 9.
10. County Clerk - Budget Adjustment Request 16-121: Any increase in expenses with an offsetting increase in revenue. To approve.
11. Technology Services Monthly Report. Receive and place on file.
12. Child Support - Departmental Opening Summary. Receive and place on file.
13. Child Support Agency Annual Report. Receive and place on file.
14. Child Support - 2016 Child Support Agency Overall Accomplishments. Receive and place on file.
15. Child Support - Director Summary for December 2016/January 2017. Receive and place on file.
16. Corporation Counsel Report. Receive and place on file.
17. Human Resources - Turnover Report. Receive and place on file.
18. Human Resources - Department Vacancies Report. Receive and place on file.
19. Human Resources - Position Approval Lists. Receive and place on file.
20. Human Resources - Review of Class and Comp Study. Receive and place on file.
21. Human Resources - Investigation Process. Receive and place on file.
22. Human Resources Report. Receive and place on file.
23. Dept. of Admin - Budget Adjustment Log. To approve.
24. Dept. of Admin - Departmental Opening Summary. Receive and place on file.
25. Dept. of Admin - Municipal Treasurers' Agreements for Tax Collection. To approve the Municipal Treasurers' Agreements for tax collection. Carried 3 to 1.
26. Dept. of Admin - Director's Report. Receive and place on file.
27. Audit of bills. To audit the bills.

b) REPORT OF EDUCATION AND RECREATION COMMITTEE OF JANUARY 26, 2017:

- 1 Review Minutes of:
 - a. Library Board (October 20, 2016 and December 8, 2016). Receive and place on file.

- b. Neville Public Museum Governing Board (December 12, 2016 and January 9, 2017). Receive and place on file.
2. Museum Budget Status Financial Report for November 2016 (Unaudited). Receive and place on file.
3. Museum Director's Report. Receive and place on file.
4. Communication from Supervisor Hoyer re: Discuss seasonally allowing leashed dogs to enter more county parks with necessary changes to policies or ordinances to allow leashed pets. To refer to staff for 30 days to include looking for more access.

Presentation of the NEW Master Plan by Schultz and Williams and CLR – No.

5. Golf Course - Budget Status Financial Report for November 2016. Receive and place on file.
6. Golf Course - Superintendent's Report. Receive and place on file.
7. Library - Budget Status Financial Report for November 2016. Receive and place on file.
8. Library - Director's Report. Receive and place on file.
9. Park Mgmt. - Budget Status Financial Report for November 2016. Receive and place on file.
10. Park Mgmt. - Request for Approval of RFP, Project #2120 for Brown County Fairgrounds Master Plan. To approve.
11. Park Mgmt. - December 2016 park attendance and field staff reports. Receive and place on file.
12. Park Mgmt. - Assistant Director's Report. Receive and place on file.
13. NEW Zoo - Budget Status Financial Report for November 2016. Receive and place on file.
14. NEW Zoo - Request from the N.E.W. Zoological Society, Inc. for waiver of fees for 5th Annual "Skunks are Beautiful" Cribbage Tournament at the Reforestation Camp Lodge. To approve.
15. NEW Zoo Director's Report and Zoo Monthly Activity Reports. Receive and place on file.
16. 2016 Budget Adjustment Request (16-122): Any allocation from a department's fund balance. To approve. Carried 3 to 1.
17. 2017 Budget Adjustment Request (17-07): Any allocation from a department's fund balance. To approve. Carried 3 to 1.
18. Resch Centre/Arena/Shopko Hall –Complex Attendance for December 2016. Receive and place on file.
19. Audit of bills. To pay the bills.

c) EXECUTIVE COMMITTEE OF FEBRUARY 6, 2017:

1. Review Minutes of Brown County LEAN Steering Committee (December 1, 2016). Receive and place on file.
2. Legal Bills - Review and Possible Action on Legal Bills to be paid. To pay the bills.
3. Reconsideration of Vote: Communication from Supervisor Evans re: Reconsider Item #10f (from October's County Board meeting agenda) – An Ordinance Amending Section 4.93 of Chapter 4 of the Brown County Code entitled "Grievance Procedure." *December motion: To hold until February.* Receive and place on file.
4. Communication from Supervisor Schadeewald: This communication is my request that the Executive Committee take the leading role in long range and short range planning of county related capital projects. Receive and place on file.
5. Communication from Supervisor Schadeewald: My request for a resolution to be drafted stating our support to our local municipalities in their opposition to big box stores reducing their property taxes and increasing local resident's property taxes. To forward to Corporation Counsel to draft a resolution for consideration before the February County Board. See Resolutions & Ordinances.
6. Communication from Board Chairman Moynihan: I respectfully ask for support amending Ordinance 2.02 (Meetings). Whereby, the regular meeting start time shall be changed from 7pm to 6:30 pm. To amend the Ordinance 2.02 to change the start time of the County Board from 7pm to 6:30pm. Carried 6 to 1. See Resolutions & Ordinances.
7. Communication from Executive Committee Chair Lund re: Discussion re: the duties of the Executive Committee: 2.05 COMMITTEES OF THE COUNTY BOARD.
(6) All items considered at any meeting of any standing committee shall be forwarded to the County Board in report form for consideration and inclusion on the County Board agenda under

the title "Reports". Such report will be drafted by the County Board staff and will include the title of each item on the agenda (other than procedural items such as call to order, adoption of agenda, adjournment, etc.) and final action taken. The County Board shall have final approval authority over all items contained in each committee report. To make the committee structure a standing item for this committee

8. Resolution re: Reorganization of the Medical Examiner Department Table of Organization. To approve. See Resolutions & Ordinances.
9. Internal Auditor Report
 - a. Audit Follow-Up: Highway Department Purchasing Policy. To approve.
 - b. Status Update: January 1 – January 31, 2017. Receive and place on file.
10. Human Resources Report. Receive and place on file.
11. County Executive Report. Receive and place on file.
12. Open Session: Discussion and possible action re: the potential sale of the UW-Extension Building located at 1150 Bellevue St., Green Bay, WI 54302. Enter into closed session.
13. Closed Session: Discussion and possible action re: the potential sale of the UW-Extension Building located at 1150 Bellevue St., Green Bay, WI 54302. Notice is hereby given that the governmental body will adjourn into closed session pursuant to Wis. Stat. Sec. 19.85(1)(e) for purposes of competitive or bargaining reasons, in particular, to deliberate the terms and conditions of the potential sale of a public property, i.e. the potential sale of the UW-Extension Building located at 1150 Bellevue St., Green Bay, WI 54302. Return to Regular Order of Business.
14. Reconvene in Open Session: Discussion and possible action re: the potential sale of the UW-Extension Building located at 1150 Bellevue St., Green Bay, WI 54302. No action taken.

d) REPORT OF HUMAN SERVICES COMMITTEE of JANUARY 25, 2017:

1. Review Minutes of:
 - a. Aging & Disability Resource Center Board of Directors (October 27, 2016). Suspend the rules to take Items 1a-d together.
 - b. Children With Disabilities Education Board (December 5, 2016).
 - c. Mental Health Ad Hoc Committee (November 30, 2016).
 - d. Veterans' Recognition Subcommittee (December 21, 2016). To approve Items 1a-d.
2. Communication from Supervisor Schadewald re: This is my request for the committee to evaluate Montana Meth Project commercials for possible use as public service announcements in Brown County. *Motion at November meeting: To refer to Administration to request NEWEYE to research the way to do public service announcements, look into copyright laws, etc. and bring back in 60 days.* Receive and place on file.
3. Communication from Supervisor Hoyer re: Discuss contracting Rise Together to present in Brown County schools in an effort to help our youth avoid addiction and other devastating consequences of drug use. To hold until the March meeting.
4. Wind Turbine Update - Receive new information – Standing Item. No action taken.
5. Budget Adjustment Request (16-122): Any allocation from a department's fund balance. To approve.
6. Budget Adjustment Request (17-07): Any allocation from a department's fund balance. To approve.
7. Human Svcs Dept. - Executive Director's Report. Receive and place on file.
8. Human Svcs Dept. - Financial Report for Community Treatment Center and Community Programs. Receive and place on file.
9. Human Svcs Dept. - Statistical Reports.
 - a. CTC Staff – Double Shifts Worked. Receive and place on file.
 - b. Monthly CTC Data - Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital. Receive and place on file.
 - c. Child Protection - Child Abuse/Neglect Report. Receive and place on file.
 - d. Monthly Contract Update. Receive and place on file.

10. Human Svcs Dept. - Request for New Non-Continuous and Contract Providers and New Provider Contract. To approve.
11. Audit of bills. No bills present; no action taken.

e) REPORT OF PLANNING, DEVELOPMENT AND TRANSPORTATION COMMITTEE OF JANUARY 23, 2017:

1. Review minutes of:
 - a. Harbor Commission (November 14, 2016).
 - b. Planning Commission Board of Directors (November 2, 2016 and December 7, 2016).
 - c. Solid Waste Board (November 21, 2016).
 - d. Transportation Coordinating Committee (September 12, 2016).
 - i. Suspend the rules to take Items 1a-d together.
 - ii. Receive and place on file Items 1a-d.

Comments from Chairman Erickson re: Grass Maintenance

2. Planning Commission - Southern Bridge project update.
 - i. To bring this information back and update potential funding outlook at the September meeting.
 - ii. Receive and place on file.
3. Planning Commission - Update regarding development of the Brown County Farm property – standing item. Receive and place on file.
4. Planning Commission - Budget Status Financial Reports for November 2016 (Unaudited). *See action at Item 6.*
5. Zoning - Budget Status Financial Reports for November 2016 (Unaudited). *See action at Item 6.*
6. Property Listing - Budget Status Financial Reports for November 2016 (Unaudited). To suspend the rules and place on file Items 4, 5, & 6 together.
7. 2016 Budget Adjustment Request (16-122): Any allocation from a department's fund balance. To take Items 7 & 8 together.
8. 2017 Budget Adjustment Request (17-07): Any allocation from a department's fund balance. To approve Items 7 & 8.
9. Communication from Supervisor Moynihan re: Please accept this as an official request to create and build a right hand turn lane at the corner of West Main – County G and Spirit Lane in the Village of Ashwaubenon. This is the southernmost and closest access to the Ashwaubenon Industrial Park area and Highway 41. As such it experiences a huge number of semi and other trucks on a daily basis and is a training area for Schneider International drivers in training. The County owns the corner in question where the right turn lane could be constructed, thus right of way is not an acquisition problem. I believe that if polled, the trucking companies in the immediate area would support this and I know it would make traffic much safer at this intersection. Residential traffic on this corner is also very heavy and a wide sweeping right turn would alleviate backups that occur regularly. I am aware of the planning and engineering process for this and realize this cannot happen "overnight". Thank you for your attention to this vital matter on behalf of the Village of Ashwaubenon and the residents of my two Village Wards.
 - i. To have staff report back in August for traffic count and design.
 - ii. To direct Director Fontecchio to discuss with the Village of Ashwaubenon on a Municipal Project Agreement for this project.
10. Communication from Supervisor Van Dyck re: Request that the Highway Department engage in a Traffic/Speed Study, when weather permits, on County PP from Rockland Rd. to Old Martin Rd. To direct staff to study this and bring back in September.
11. Communication from Supervisor Blom re: For PD&T to investigate a right turn lane off of Velp Avenue to Ocean Winds Street in the Village of Howard. To hold for one month.
12. Communication from Supervisor Sieber: To have Public Works Investigate the areas to the North and South of the bridge on Cty EA near Bay Highlands neighborhood. To refer to staff and report back in September.

13. Communication from Supervisor Landwehr re: To advertise for a RFP to regional & national developers regarding the current Veterans Memorial Arena and Shopko Hall site. To refer to staff for an RFI draft and report back at the next meeting.
14. Public Works - Summary of Operations. Receive and place on file.
15. Public Works - Director's Report. Receive and place on file.
16. Public Works - Budget Adjustment Request (16-120): Any increase in expenses with an offsetting increase in revenue. To approve.
17. Public Works - An Ordinance Dealing with Revision of Speed Zone on CTH CE, Town of Holland. To approve. See Resolutions & Ordinances.
18. Public Works - An Ordinance Dealing with Revision of Speed Zone on CTH HS, Village of Suamico. To approve. See Resolutions & Ordinances.
19. Public Works - An Ordinance Dealing with Revision of Speed Zone on CTH R, Village of Denmark. To approve. See Resolutions & Ordinances.
20. Public Works - Report on the Brown County Municipal Project Agreement. To accept.
21. Public Works - Ordinance Creating Section 6.14 of Chapter 6 of the Brown County Code Entitled "County Trunk Highway Maintenance and Improvements". *Referred to January PD&T from November County Board.* To delete Item 21 and refer to staff to create an ordinance 6.14 that referred to the new Municipal Project Agreement.
22. UW-Extension - Budget Adjustment Request (16-115): Any increase in expenses with an offsetting increase in revenue. To approve.
23. UW-Extension - Director's Report. Receive and place on file.
24. Port & Resource Recovery - Resolution Approving Three-Year Statement of Intentions for Wisconsin Department of Transportation's Harbor Assistance Program – Request for Approval. To approve. See Resolutions & Ordinances.
25. Port & Resource Recovery - Dock Wall Lease Assignment – Request for Approval. To approve.
26. Port & Resource Recovery - Director's Report. Receive and place on file.
27. Airport - Budget Adjustment Request (17-05): Any allocation from a department's fund balance. To approve.
28. Airport - Contract Extension-Outside Legal Services. To approve.
29. Airport - Open Positions Report. Receive and place on file.
30. Airport - Budget Status Financial Report for November 2016. Receive and place on file.
31. Airport - Director's Report. Receive and place on file.
32. Register of Deeds – Budget Status Financial Report for November 2016. Receive and place on file.
33. Audit of bills. To refer to Internal Auditor Dan Process to review any irregularities.

ei) REPORT OF LAND CONSERVATION SUBCOMMITTEE OF JANUARY 23, 2017:

1. Communication from Supervisor Dantine re: Discuss the Per Diem Fee for the Farm Bureau Rep on the Land Conservation Sub Committee. To direct staff to contact the Farm Service Agency to see if they can reimburse and report back next month.
2. Open Positions Report. Receive and place on file.
3. November 2016 Financials. Receive and place on file.
4. Directors Report:
 - a. Working Lands/Farmland Preservation Update.
 - b. Demonstration Farm Network Update.
 - c. Brown County Deer Advisory Update.
 - d. Feasibility Study Update. Receive and place on file.

f) REPORT OF PUBLIC SAFETY COMMITTEE OF FEBRUARY 1, 2017:

1. Review minutes of:
 - a. Criminal Justice Coordinating Board (December 8, 2016). To suspend the rules and take Items 1a-c together.
 - b. Local Emergency Planning Committee (January 10, 2017).

- c. Traffic Safety Commission (October 11, 2016). Receive and place on file Items 1a-c.
2. District Attorney - Budget carryover requests. Held for one month.
3. District Attorney - RFP Project 2062 Process Service Provider. To approve going through the RFP process for a process service provider.
4. District Attorney's Report. Receive and place on file.
5. Communication from Supervisor Schadewald re: This is my request for the committee to evaluate Montana Meth Project commercials for possible use as public service announcements in Brown County. To hold for one month.
6. Communication from Supervisor Linssen re: Draft Resolution to State asking to increase penalties for 1st offense drunk driving to a criminal offense and increase penalties for subsequent offenses. To draft a resolution.
7. Communication from Supervisor Buckley re: Request that the Human Services Director attend the next Public Safety meeting to explain how an inmate escaped from the secure portion of the CTC Center. Receive and place on file.
8. Communication from Supervisor Buckley re: To review with Law Enforcement the EM-1/Alcohol Hold in Brown Co. Like to have the Human Services Director and representatives from area Law Enforcement Depts. to discuss possible solutions for the amount of time officers have to spend with people in need of care, that are in the custody of police. To have Human Services Director Erik Pritzl come back to the next Public Safety meeting with a dollar amount of the Crisis Center contract, ideas and information on how to streamline the EM1 process for frequent contacts, information on Willow Creek operations and an update regarding medical clearance.
9. Medical Examiner - 2017 Medical Examiner Activity. Receive and place on file.
10. Medical Examiner - Resolution re: Reorganization of the Medical Examiner Department Table of Organization. To approve. See Resolutions & Ordinances.
11. Medical Examiner - Discussion and Potential Approval of Proposed Addendum to Medical Examiner Services Intergovernmental Agreements with Door and Oconto Counties." To approve.
12. Medical Examiner's Report. Receive and place on file.
13. Sheriff - Resolution in Support of Legislation to Classify County Jailers as Protective Occupation Participants (POPs) for WRS Purposes. To hold for one month.
14. Sheriff's Report. Receive and place on file.
15. Audit of bills. To pay the bills.

10. **RESOLUTIONS & ORDINANCES:**

Budget Adjustments Requiring County Board Approval

- a. Resolution Approving Budget Adjustments to Various Department Budgets.

Administration Committee and Executive Committee

- b. Resolution Requesting The Close Of Loopholes That Shift A Greater Property Tax Burden from Commercial Property Owners To Residential Homeowners.

Executive Committee

- c. Ordinance Amending Section 2.02 of Chapter 2 of the Brown County Code of Ordinances Entitled "Meetings".

Planning, Development & Transportation Committee

- d. Resolution Approving Three-Year Statement of Intentions for Wisconsin Department of Transportation's Harbor Assistance Program.
- e. An Ordinance Dealing with Revision of Speed Zone on CTH CE, Town of Holland.
- f. An Ordinance Dealing with Revision of Speed Zone on CTH HS, Village of Suamico.
- g. An Ordinance Dealing with Revision of Speed Zone on CTH R, Village of Denmark.
- h. Ordinance Creating Section 6.14 of Chapter 6 of the Brown County Code Entitled "County Trunk Highway Maintenance and Improvements".

Public Safety Committee and Executive Committee

- i. Resolution re: Reorganization of the Medical Examiner Department Table of Organization.
- j. Resolution in Support of Legislation to Classify County Jailers as Protective Occupation Participants (POPs) for WRS Purposes.

11. CLOSED SESSIONS:

Executive Committee

- a. Open Session: Discussion and possible action re: the potential sale of the UW-Extension Building located at 1150 Bellevue St., Green Bay, WI 54302. Enter into closed session.
- b. Closed Session: Discussion and possible action re: the potential sale of the UW-Extension Building located at 1150 Bellevue St., Green Bay, WI 54302. Notice is hereby given that the governmental body will adjourn into closes session pursuant to Wis. Stat. Sec. 19.85(1)(e) for purposes of competitive or bargaining reasons, in particular, to deliberate the terms and conditions of the potential sale of a public property, i.e. the potential sale of the UW-Extension Building located at 1150 Bellevue St., Green Bay, WI 54302. Return to Regular Order of Business by Reconvening in Open Session.
- c. Reconvene in Open Session: Discussion and possible action re: the potential sale of the UW-Extension Building located at 1150 Bellevue St., Green Bay, WI 54302.

12. Such other matter as authorized by law.

13. Bills over \$5,000 for period ending January 31, 2017.

14. Closing Roll Call.

15. Adjournment to Wednesday, March 15, 2017 at 7:00 p.m., Legislative Room 203, 100 N. Jefferson Street, Green Bay, Wisconsin.

Submitted by:



Patrick W. Moynihan, Jr.
Board Chairman

Notice is hereby given that action by the County Board of Supervisors may be taken on any of the items which are described or listed in this agenda. The County Board of Supervisors may go into Closed Session: Pursuant to Wis. Stats. § 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.



BROWN COUNTY LIBRARY
515 PINE STREET GREEN BAY, WI 54301-5194

BRIAN M. SIMONS
EXECUTIVE DIRECTOR

PHONE (920) 448-5810
FAX (920) 448-4364

Simons_BM@co.brown.wi.us
www.browncountylibrary.org

"Connecting people, ideas, and community."

BROWN COUNTY LIBRARY BOARD

Central Library

515 Pine Street, downtown Green Bay, WI

Thursday, February 16, 2017

5:15 p.m.

AGENDA

1. Call to Order
2. Approve Agenda and Minutes
3. Communications and Open Forum for the Public
4. Annual Election of Officers
 - A. President
 - B. Vice President
 - C. Secretary
 - D. Financial Secretary
5. Library Business
 - A. Financial Manager's Report, Bills and Donations
6. Approve Employment Practice Policy
7. Approve Personnel Administration Policy
8. Approve Naming Rights Policy
9. Approve Third Floor Rental Contract
10. Facilities
 - A. Facilities Manager's Report
 - B. Update on East Branch Facility Feasibility Study
 - C. Discuss Interest in Partnership With GBAPS District
 - D. Discussion on Possible Extension of East Branch Lease

11. President's Report
12. Library Director's Report
13. Old Business
14. Such Other Matters as are Authorized by Law
15. Adjournment


Notice is hereby given that action by the Library Board may be taken on any of the items which are described or listed in this agenda.

Any person wishing to attend the Library Board Meeting who, because of a disability requires special accommodations, should contact the Brown County Library at 448-4400 at least one working day in advance of the meeting so that arrangements can be made.


Michael Aubinger
Library Board President



FEBRUARY 2017

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Public Safety 11:00 am Admin Cmte 6:15 pm	2	3	4
5	6 Executive Cmte 5:30 pm	7	8	9	10	11
12	13	14 HAPPY VALENTINE'S DAY	15 Mental Health Ad Hoc 12:00 pm Board of Supervisors 7:00 pm	16	17	18
19	20 	21 Veterans Recognition Subcmte 4:30	22 Human Services Cmte 5:30 pm	23 Ed & Rec 5:30 pm	24	25
26	27 Land Con 6:00 pm PD&T 6:15 pm	28				

BROWN COUNTY COMMITTEE MINUTES

- Board of Health (November 15, 2016)
- Mental Health Treatment Ad Hoc Committee (January 18, 2017)
- Planning Commission Board of Directors (January 4, 2017)
- Public Safety Communications Advisory Board (July 27, 2016)

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

**PROCEEDINGS OF THE BOARD OF HEALTH MEETING
TUESDAY, NOVEMBER 15, 2016
5:00 PM**

Present: Jay Tibbetts, Joe Van Deurzen, Richard Schadebald, Karen Sanchez, Susan Paulus-Smith, James Crawford

Excused: Harold Pfothauer

Others Present: Brown County Supervisor Joan Brusky, Anna Destree, Rob Gollman, Patti Zich (minutes recorder)

1. Call to Order, Welcome, and Introductions

Jay Tibbetts called the meeting to order and welcomed Brown County Supervisor Joan Brusky and introduced Interim Director Anna Destree.

Anna Destree indicated she has a Master of Science Degree and has worked at the Health Department for 11 years starting out in the regional role for the public health preparedness grant and gave examples of work she has been involved in. Her qualifications were sent to the State of Wisconsin and she is prequalified for a level 3 Health Director.

2. Approval / Modification of the Agenda

MOTION: To approve the agenda as presented.

Van Deurzen / Schadebald

MOTION CARRIED

3. Approval of Minutes of meeting of September 13, 2016

MOTION: To approve the minutes from September 13, 2016

Van Deurzen / Schadebald

Jay Tibbetts had one spelling correction.

MOTION: To approve the September 13, 2016 minutes as amended.

Van Deurzen / Schadebald

MOTION CARRIED.

4. Comments from the Public

Jay Tibbetts indicated the format has changed in that comments are no longer restricted to items on the agenda which is consistent with the Board of Supervisors recent changed.

Jim Vanden Boogart, 7463 Holly Mor Road, Greenleaf, Wisconsin. Jim Vanden Boogart submitted to the Board a recently published, peer-reviewed paper entitled "Wind Turbine Noise and Human Health: A Four-Decade History of Evidence that Wind Turbines Pose Risks," by Jerry L. Punch and Richard R. James, which gathers together the currently available information pertaining to the proposition that noise emissions from industrial wind turbines can lead to adverse health effects. He states the overall purpose of the paper is to provide a systematic review of legitimate sources that bear directly and indirectly on the question of the extent to which industrial wind turbine noise leads to the many health complaints that are being attributed to it. The basic aim is to provide a comprehensive and representation of the literature that is relevant to many of the claims made by wind industry advocates.

William Acker, Acker & Associates, 3217 Nicolet Drive, Green Bay, WI. Mr. Acker submitted a written document entitled "Review of Comments made by Jim Crawford at the Tuesday Sept. 13, 2016 meeting of the Brown County Health Dept." in which he disagrees with statements made by Jim Crawford.

Barbara Vanden Boogart, 7463 Holly Mor Road, Greenleaf, Wisconsin. Barbara confirmed what William Acker had to say as she was present during the stray voltage testing by Mr. Stetzer. One of the other homes tested at 291 times what the National Institute for Environmental Health Sciences states is relevant to causing cancer.

4a. Joan Brusky communication with Lafayette County regarding proposed wind farm in their county
Joan Brusky handed out two articles "Windmills in Lafayette County," by Brian Lund, and "New wind farm coming to Lafayette County brings boost to WI wind energy industry," by Gordan Severson. She indicates that Lafayette County was going to have a wind turbine farm operational in 2017. She would like the Brown County Board of Health to draft a letter encouraging Lafayette County to do a study prior to the installation of the 49 turbines and also afterwards.

MOTION: The Board of Health of Brown County draft a letter to Lafayette County encouraging them to support a statewide study of the health effects of wind turbines.
Schadewald / Van Deurzen

Discussion amongst Board Members as to what the letter should contain.

MOTION CARRIED

5. Environmental Division Update

Rob Gollman indicated the department is working on standardization of the sanitarians for uniformity in food inspection. Rob indicated the vacant sanitarian position is still open at this time. He will continue to work with Human Resources to get the position filled. Rob was asked to be on the UW-Green Bay Dietetic Advisory Committee. At the last meeting, Rob discussed with the committee a possible career track with their Nutritional Science/Dietetics program to partner with their environmental program to create a career track for training health inspectors. He also indicated he will be utilizing health educators more in the future. Rob would also like to revisit the certified food manager certification course being taught here at the Health Department in English and Spanish.

Rob indicated we also had our "This is Public Health" event in October and believed we had 300+ people attend and all positive feedback. The Environmental Division had information on bed bugs, water testing, radon kits, rabies and Day in the Life of a Health Inspector.

Rob stated they did a quality improvement project in regard to rabies and it is now complete and will shift to electronic reporting.

Rob provided a packet of information which included odor complaint comparison chart and information brochure for the Environmental Division.

Rob also included documents he recently received from Bureau of Environmental and Occupational Health which is part of the Department of Health Services which includes, 1) "Resolution No. 37 (2016) Resolution Regarding The Planned Development of Wind Turbine Energy Systems in St. Croix County," 2) October 12, 2016 letter from State of Wisconsin to St. Croix County Board of Supervisors, 3) July 19, 2010 letter from the State of Wisconsin to Edward S. Marion, 4) April 30, 2012 letter from State of Wisconsin Department of Health Services to Fred Johnson, Director, St. Croix County Health and Human Services, and 5) Department of Health Services, Division of Public Health (DPH, Bureau of Environmental and Occupational Health (BEOH) Wind Turbine Talking Points. This was in response to his repeated requests for assistance regarding infrasound and low frequency noise complaints related to wind turbines.

6. Nursing Division Update

Anna Destree reported in a collaborative effort with WI Department of Health Services, nursing and environmental staff are working together with a multi juridical foodborne outbreak investigation. In addition, two mass flu clinics were held at the Health Department and they are exploring an additional mass flu clinic in December. A nursing report with statistics was provided to the Board Members. Anna also reported on our lead investigations currently being managed by the Health Department. The school based adolescent immunization clinic was held at Franklin and Washington Middle School and we will continue to explore walk in based immunization clinics at the Health Department. Rob Gollman gave an overview of our lead program.

7. Interim Director's Report

Anna reported at the "This is Public Health" event, 171 children received flu vaccine for free, 21 adults purchased and received the flu vaccine, 11 radon tests were sold, 19 vision screenings were completed with 7 referrals and 20 hearing screening with 4 referrals and also 2 memory screenings.

Anna reported that the merger with Human Services was approved in the budget. She indicated there was money set aside to move the Health Department. However, a location has not yet been determined.

Anna also stated we are putting together a community group/community partners to discuss the Somalia population. We are noticing a big demand for case management.

Anna encouraged the Board of Health members to attend the WALHDAB conference.

8. Correspondence

None.

9. All Other Business Authorized by Law

Richard Schadewald indicated a Health Department staff member spoke at the Board of Supervisors veto meeting and Mr. Schadewald wanted Rob and the Board of Health to be aware of it.

Jim Crawford disagreed with Mr. Acker's comments and believed they were misleading. Mr. Crawford submitted an article entitled "Wind Turbine Studies: The Good, The Bad, and The Ugly," by The Conversation. It is a scientific review of the Cape Bridgewater Wind Farm Study, which purported to show cause and effect in a few people and when the turbines were on and off, and the article says it was nonsense.

Jim Crawford asked that Jay Tibbetts talk to the group and see if they will support a state study because there is a chance it can get in the budget.

Richard Schadewald states the letter should say, "The Brown County Board of Health encourages the Lafayette County Board of Health to Support a Resolution to the State of Wisconsin to fund and complete a health impact assessment on the effect of wind turbine energy systems."

MOTION: To support the letter Richard Schadewald has proposed.

Van Deurzen / Crawford

MOTION CARRIED

10. Adjournment / Next Meeting Schedule

MOTION: To adjourn meeting

Van Deurzen / Crawford

MOTION CARRIED

NEXT MEETING: January 10, 2017 5:00 PM

PROCEEDINGS OF THE AD HOC
MENTAL HEALTH TREATMENT COMMITTEE

Pursuant to Section 19.84, Wis. Stats., notice is hereby given to the public that an Ad Hoc Committee of the County Board of Supervisors met regarding mental health treatment on Wednesday, January 18, 2017 in the 1st Floor Conference Room, Sophie Beaumont Building, 111 N. Jefferson Street, Green Bay, Wisconsin.

Present: Chair Guy Zima, Security Lieutenant Phil Steffen, Security Lieutenant Scott Brisbane, Behavioral Health Manager Ian Agar, Citizen Representative Pat La Violette, JOSHUA Representative Cheryl Weber, Human Services Director Erik Pritzl, District Attorney David Lasee, Hospital Administrator Luke Schubert, Judge Zuidmulder

Excused: Sheriff Gossage, Vice Chair Erik Hoyer

I. Call meeting to order.

The meeting was called to order by Chair Guy Zima at 12:07 pm.

II. Approve/modify agenda.

Motion made by Phil Steffen, seconded by David Lasee to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

III. Approve/Modify Minutes of November 30, 2016.

Motion made by David Lasee, seconded by Phil Steffen to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

1. Report re: Sequential Intercept Mapping.

Human Services Director Erik Pritzl informed that he has met with Martha Arndt who is in charge of a large grant through the American Foundation for Counseling Services. The sequential intercept mapping revealed a large number of committees and crossover of members that are all working on the same or similar issues. The process of mapping all of these groups has been started by Arndt and she is working on a spreadsheet that details every committee including what the committee is working on, what the purpose is, the membership, the meeting schedule, the chair of the committee, etc. The goal is to get the number of groups working on similar issues down to a more management number. JOSHUA representative Cheryl Weber added that all of this information will be available online when it is complete. Behavioral Health Manager Ian Agar said the intention of what Arndt is doing is to identify where there is duplication and then collapse the number of committees.

Pritzl recalled the sequential intercept mapping also revealed the need for safe and stable housing for those with mental health issues. A resolution for approval of funds for a study on this will be considered by the full County Board at this evening's Board meeting. Pritzl provided a handout, a copy of which is attached, setting forth the proposal but noted that it is still in draft form. He has met with people that actually commission studies for ideas and input and has a list of evaluators to look into.

Chair Zima was of the impression that we would try to hire someone who would take direction from the staff to put this together in a short timeframe. He hopes to be able to come forward with something to present to the County Board on this by mid-year or sooner, but he does not feel the study should cost the full \$75,000 that is in the resolution. The Human Services Committee pledged that if this group came up with a proposal that made sense, they would support it. Zima noted that funds for the study would have to come from the general fund which would require a 2/3 vote of the County Board. He is hopeful that the endorsement of the Human Services Committee along with the power houses on this committee will help move this forward. He does not want feet to drag or for this group to look irresponsible. Zima noted that this group has not done anything without the Board's approval and no money has been wasted. He continued that his goal from day one was to get people out of the jail and into mental health services and transitional housing is a key part. He feels we need to be aggressive in talking about a long-term mental health facility where people can be treated on a longer term basis and he noted that the County used to have a facility like this. He would like to see people be evaluated and if it is determined that their living conditions are such that they become at risk when they leave us, this is where the transitional housing would be useful and valuable. The goal is to keep as many mentally ill people out of jail as possible and provide the services they need.

Pritzl mentioned the timeline for a study and said he asked UWGB if a 3 – 6 month timeframe was realistic. Zima said that this should not take that long. He said it seemed the study could be done in 30 – 60 days, but Pritzl said that nobody ever mentioned having this done in 30 - 60 days.

Judge Zuidmulder said the question to him is what the demonstrable needs that could be outlined are in a small micro sense now. He understands the study and the cosmic needs, but he knows that there are people in the jail that would be better served if there was safe and stable housing available. He continued that the treatment court case managers have advised him that on average there are 5 – 6 people every week who are in a circumstance where they do not have safe and stable housing. These people are in things like alcoholic settings, drug abuse settings or criminal settings that are counterproductive to their treatment. Judge Zuidmulder feels the need is there and he is willing to advocate for it, but he would like the Sheriff's Department to join in and say how many people they have that would benefit and also for Human Services to say how many people this could serve. This would be an in between circumstance and would not preclude going forward with the study; it would allow for addressing needs that continue to keep accumulating. Pat La Violette feels this makes a lot of sense and would be a concrete way of demonstrating to others that this would be helpful.

Judge Zuidmulder continued that the community model we should look at is meeting with those people in the community that have multiple rental units and explain to them what we are trying to do, and ask them to commit to the County a monthly number of apartments that the County will furnish and lease, and then the County will put people in those units that are under our supervision and control. The owners would not have to worry about evicting people or receiving rent because if there are any problems the people would be removed from the premises. This would avoid all of the issue of the county owning something or getting a vendor or other things that take a long time to get in place. Judge Zuidmulder would like this group to agree that this is something we can start working on right away and he could be an advocate for this.

Weber informed that NEWCAP is now providing housing through their \$500,000 grant for vulnerable people. Judge Zuidmulder said that this program is like so many others where there are so many criterions that it eliminates so many people who need help. For instance, if you are in jail, you are not considered homeless. Weber feels the needs assessment should still be done. Pritzl said the study and the program Judge Zuidmulder is talking about are two separate issues. He likes the idea of working with landlords and feels it would be a good pilot program. He feels hearing the concerns of the landlords and then working to eliminate or reduce those concerns would be a good place to start. Judge Zuidmulder noted that if the people would be treatment court participants they would have a case manager. If the landlords call with issues, the courts will be on it immediately.

Zima asked Judge Zuidmulder how these people would be supervised. Judge Zuidmulder responded that there are 80 people in the treatment courts, each of whom have a case manager who is responsible for them doing their jobs, doing their community service and going to their mental health treatments. The people in the housing would be home visited by a probation agent and a case manager once or twice a week and, in addition, the neighbors would have contact information for the case manager and probation agent. He would tell these people that the housing is a privilege just like anything else and if they abuse it, they lose the privilege. Judge Zuidmulder feels when it is explained to people that they are personally accountable, there is a high success rate of people getting the message.

Judge Zuidmulder continued that he would also like to talk to the jail to see what number of people they feel could be served by something like he is talking about. He would be willing to work with the jail and the Court Commissioners so as a condition of bail they can be sent to day report and live in this housing. If there would be any problems, the people would just be sent back to jail. He added that all of the participants of the mental health court are flagged in the GBPD computer system, so if there is an issue, the police officers know that they should call the case manager and probation agent right away.

District Attorney David Lasee said he likes the idea of doing this as a pilot program, but also moving forward with the study. Judge Zuidmulder's proposal sounds wonderful for a small group of people, but Lasee feels the costs would be significant. He feels a feasibility or needs study is important, but agrees that there are a handful of target population that the housing Judge Zuidmulder is talking about could benefit right now. There are some designated resources through the treatment courts that could possibly be used for this and he also said that there could be some case management available through mental health for a few people from the jail.

Security Lieutenant Phil Steffen feels this would be a good place to start building statistics. He also noted that moving forward tweaks and modifications could be made that will help with the longer term proposals.

Zima asked what is expected to be accomplished with a long-term study as he feels we already know there is a need. Lasee responded that it is not known how many people would fall into this model or what the cost would be nor the feasibility of putting this together. Another reason to do the study is to investigate what is being done in other counties because there may be other more cost-effective programs out there. Zima feels we just need to identify the potential population and how to deal with it. He would like to see a longer term treatment center and his vision includes a large facility of small apartments where people with similar issues can share with each other and help keep each other on track and then have people on site to provide additional services and some supervision. Lasee said another reason to move forward with the study is to find out what red tape would need to be handled and what the costs would be and he noted that residential facilities are very expensive.

Judge Zuidmulder does not want to get ahead of ourselves and feels the study has to include what the population is that we would be trying to serve and how extensive the service that is being offered is and if the service is consistent with the law because the law says that people have to be in the least restrictive setting. He feels this is complicated and cautioned that a community that Zima is suggesting cannot be launched into the kind of proposal he is suggesting unless it is building slowly until there is confidence that the facility is worth the risk and money. We can do everything we can to advocate for this, but if there is not the political will and the community support to stand behind this, it will not be successful. Judge Zuidmulder said everything we are talking about here entails political risk so that risk has to be absolutely minimized so it is mostly positive to build community support. He agrees that something is needed, but the reality is that it has to be done incrementally and in the most prudent political way possible to be sure we do not lose anyone along the way.

Weber spoke in favor of the study to find out what is working in other areas so we do not have to reinvent the wheel and she would like to see a consultant move forward so we can start figuring this all out.

Motion made by Judge Zuidmulder, seconded by Pat La Violette to adopt a proposal that a study be conducted and that a subcommittee be formed with representation of the DA's Office, Sheriff's Department, Treatment Courts and Human Services to develop a pilot program to look at housing for a small identified group. Vote taken. MOTION CARRIED UNANIMOUSLY

Zima said on a positive note, in the course of his campaigning for the last election, this topic came up at a lot of residences and he found a lot of support for something like this. When talking about treating people who are mentally ill in a facility rather than in the jail, he got nothing but positive feedback. He let people know of the efforts of this committee to get things up and running. Now he is concerned that we are not up and running as much as we should be, but he does feel that the public is generally supportive, although the public does not necessarily want something like this in their backyards. He felt that putting a facility somewhere out near the CTC may be beneficial. Zima wants results on this and wants the foot dragging to stop. He cannot put up with this anymore. La Violette said the pilot would address this. Zima was concerned about where this pilot program would occur. Judge Zuidmulder said he would like to approach people who own multiple units in the city and ask them as part of their commitment to the community if they would rent several units to the County that are on a bus line that could house people under close supervision. The units would be paid for every month by the County, whether they are occupied or not. Zima reiterated he wants the foot dragging to stop and he feels that discussions in this committee go on and on and on.

Judge Zuidmulder said he is not in favor of putting everyone who needs services in one location. He feels this is community problem and believes the overall community should bare its fair share of the good and the bad in the community. We should attempt to put these people in areas they feel comfortable in such as where they went to school and where their friends and families are. We should not try to isolate them somewhere. Zima feels most of the people we are talking about are lost souls and not concerned about where their old friends are. They are in a different world and a different ball game. He is more concerned about safety and having them where someone can look out for them.

Pritzl said there are different ideas of what people want and don't want and he suggested we ask the community what they want. JOSHUA does forums and listening sessions and he suggested this committee may want to entertain doing something like that. Judge Zuidmulder responded that it is gestation period and the complaint that he and Zima have are how long this is all taking. He feels that his time here is being wasted because he has said many times that we know we have people

who need it and the jail agrees with him, but things are not getting done. He does not want to waste any more time here and said if the committee does not want to do a pilot program he will go do it himself. Pritzl responded that he never, ever said he was opposed to a pilot. He said his time is also valuable as is the time if everyone else on this committee.

2. **Discussion, review and possible action: Request that Brown County review its past and present mental health services and develop a more comprehensive plan to treat both short and long-term mental health patients including but not limited to 1) alcohol and drug abuse detox and treatment; and 2) children, adolescent and adult mental health treatment.**
3. **Discussion, review and possible action: Request that the Human Services Director and Brown County Sheriff work together to develop a plan to provide a treatment plan for prisoners who presently make up a third of our jail population.**

Zima informed there are very few long-term mental health facilities left in Wisconsin. The County spends about \$1.5 million dollars sending people to Trempealeau County for treatment and he feels that money could go a long way in Brown County to expand mental health services here. In addition, a similar amount is spent sending people to Winnebago County for treatment and on rare occasions County residents are sent to Mendota for treatment. Zima said in the past there was a longer term facility in Brown County and he feels it should be reestablished. He feels that some of the jail people could be better served in a longer term facility and the model he keeps seeing is as he described earlier with a large facility where people can stay who need the security and safety as well as receive some services right on site. He feels the window for this is short because the time to expand the jail is growing near. Zima feels if we do not get a piece of money for mental health development and some transitional housing there is no question the jail will need to be expanded sooner rather than later. He feels if the community knew what was being spent sending people out of the County for treatment this would get a lot of support. Zima would like to see some of the capital money go to the jail and some to transitional housing which is a key aspect to mental health treatment.

Judge Zuidmulder said the people who are being sent to Trempealeau County are a population who, as a judge, he has determined are a danger to themselves or others and will never be in the jail. He feels that gathering the cost of out of County placements for the last 3 years, compared to the costs to create a structure and staffing within Brown County is necessary. He said the populations cannot be mixed. Zima reiterated that the window of opportunity to get money for this is in conjunction with the jail. He feels the community will buy into this idea based on what he heard while out campaigning. He did not find anyone who fought this idea and feels that the opportunity will come in conjunction with jail expansion.

Pritzl said in terms of long-term facilities in the State of Wisconsin, most people talk about Trempealeau County which is a long-term option. Perhaps how Trempealeau is licensed and what their capacity is should be looked at coupled with how many people from Brown County have gone there. He continued that since Willow Creek opened there is no lack of acute psychiatric beds; there are over 100 beds available. Pritzl feels that what is needed is long-term facilities because there is a tremendous lack of long-term care in the state and perhaps what we could do is look at our options and see if it would be prudent to go in a different direction. Judge Zuidmulder said we should also explore what is available to the neighboring counties and the possibility of them contracting with Brown County for services. Steffen added that a lot of surrounding areas are already sending clients here to CBRFs. Zima would really like to get started on doing something so when the bonding for the jail comes; we can bond for a long-term facility at the same time. He wants to be sure that the mental health piece is tied to the jail piece.

Motion made by Judge Zuidmulder, seconded by Pat La Violette for the Human Services Department to provide an analysis of the last 3 years of out-of-county placements for people who are unable to care for themselves at the next meeting and in addition that the Department provide this committee with information as to what adjacent counties have spent for the same kind of placements within the last 12 months. Vote taken. MOTION CARRIED UNANIMOUSLY

Zima would also like staff to develop a timeline as to what it would take to develop a model and justification to have a long-term facility and appropriate transitional housing connected to it to coincide with the new jail. He does not want to see this get too far behind. Judge Zuidmulder said that once this information is gathered, a determination can be made as to what it would cost to build a facility and staff it that could accommodate people from Brown County as well as surrounding counties.

Zima noted that Steffen will be retiring soon and asked him to stay on this committee at least through the end of the year because he feels he is an essential piece of the group and speaks the truth. Steffen appreciated the comment and said he would keep the meeting dates on his calendar and keep in contact. Steffen feels that a lot of good progress has been made with the day report center and detox. There are more things to do and he feels we are moving in that direction. He urged the group to stay positive and keep their eye on the prize. His replacement, Scott Brisbane was introduced as well.

Weber feels we have to have something good to talk about and get down to business and when we have something to present, we can let the media know. She feels that the reason we are not moving on with the building Zima is proposing is because the group is not all in agreement. She would like to see what a study would show and find out what would be most beneficial for the population Zima is talking about.

Judge Zuidmulder said that enough progress has been made to say we are going to look at doing a pilot for identified groups. The next thing will be the study and the third thing will be the advocacy for this facility and it will be based upon the fact that we have identified County expenses that relate to a population that is a danger to themselves or others. These numbers will be provided at the next meeting and we can go from there. Judge Zuidmulder noted that the people who are sent to Trempealeau County do not go there of their own choice; they are sent there by the Court. The same amount of money will be spent on this population whether they are sent to Trempealeau County and treated at a facility of some sort here.

Lasee agreed that he does not know if we are all in agreement to put a 70 unit facility in a neighborhood and that is why we are doing the study. He agrees with doing a pilot in the short term with the population already identified, doing a study with regard to the larger community and then looking at the group that is going to Trempealeau or Mendota because that is a different population. Lasee feels these goals are good ones to move forward with and he sees a path to move forward.

Zima asked for an update on the four initiatives that are already in place. Steffen read an e-mail that Sheriff Gossage received from Family Services regarding the day report center thanking the Sheriff and the jail for working collaboratively with the DRC concepts and staff. DRC staff is currently going into the jail each morning to complete quick screens on the lock up population for potential participants at the DRC and then forwarding information for the afternoon court sessions. Pritzl added that the DRC is serving over 40 people. There are still some kinks to work out with regard to the referral process and acceptance, but they are working through this.

Zima questioned when some outreach will be done with regard to alcohol and drug treatment and he asked how many people have been served at Bellin. Pritzl said the problem with the numbers is that there are people that are going to Bellin who are County funded and others who are not County funded. Pritzl said there have been at least 16 people admitted to Bellin on detoxification holds. Zima feels that outreach has to be part of this and some billboards should be put up advising people that services are available for those who want them. Pritzl said that the 211 information system can provide information to people seeking help and added that a PSA could be done through NEWEye. The admission process was discussed and Weber asked if consideration is being given to contracting with Willow Creek. Pritzl said that they are currently working with Willow Creek on a contract.

Judge Zuidmulder was excused at 1:21 pm

David Lasee was excused at 1:23 pm

4. Such other matters as authorized by law.

The next meeting date was discussed and February 15, 2017 at 12:00 pm was selected.

Mental Health Treatment Committee
January 18, 2017

Motion made by Phil Steffen, seconded by Erik Pritzl to adjourn at 1:25 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary

Minutes
BROWN COUNTY PLANNING COMMISSION
BOARD OF DIRECTORS
Wednesday, January 4, 2017
Green Bay Metro Transportation Center
901 University Avenue, Commission Room
Green Bay, WI 54302
6:30 p.m.

ROLL CALL:

Paul Blindauer	<u>X</u>	Mark Handeland	<u>X</u>	Debbie Schumacher	<u>Exc</u>
James Botz	<u>X</u>	Matthew Harris	<u>X</u>	Ray Tauscher	<u>X</u>
Brian Brock	<u>X</u>	Frederick Heitl	<u>Exc</u>	Jason Ward	<u>X</u>
William Clancy	<u>X</u>	Phil Hilgenberg	<u>Exc</u>	Dave Wiese	<u>Exc</u>
Norbert Dantine, Jr.	<u>X</u>	Kathleen Janssen	<u>X</u>	Reed Woodward	<u>X</u>
Bernie Erickson	<u>X</u>	Dotty Juengst	<u>X</u>	City of Green Bay (Vacant)	
Kim Flom	<u>X</u>	Patty Kiewiz	<u>Exc</u>	City of Green Bay (Vacant)	
Steve Gander	<u>X</u>	Michael Malcheski	<u>X</u>	Br. Co. Board – DePere (Vacant)	
Adam Gauthier	<u>X</u>	Gary Pahl	<u>X</u>		
Steve Grenier	<u>X</u>	Terry Schaeuble	<u>Exc</u>	Burt McIntyre (alternate)	<u>X</u>

OTHERS PRESENT: Chuck Lamine, Cole Runge, Dan Teaters, Devin Yoder and Kathy Meyer

1. Approval of the minutes of the December 7, 2016 regular meeting of the Brown County Planning Commission Board of Directors.

A motion was made by G. Pahl and seconded by A. Gauthier to approve the minutes of the December 7, 2016, regular meeting of the Brown County Planning Commission Board of Directors. Motion carried.

2. Receive and place on file the draft minutes of the December 5, 2016 meeting of the Brown County Transportation Coordinating Committee.

A motion was made by B. Erickson and seconded by G. Pahl to receive and place on file the draft minutes of the December 5, 2016 meeting of the Brown County Transportation Coordinating Committee. Motion carried.

3. **Public Hearing:** Public Hearing regarding the Draft 2016 Brown County Bicycle and Pedestrian Plan Update.

D. Teaters opened the public hearing.

D. Teaters stated that nobody had signed the public hearing speaker registration form before the meeting began. D. Teaters then asked three times if anyone wished to speak. Hearing no comment, D. Teaters closed the public hearing.

4. Discussion and action regarding the Draft 2016 Brown County Bicycle and Pedestrian Plan Update.

D. Teaters presented the Draft 2016 Brown County Bicycle and Pedestrian Plan Update via PowerPoint.

- I. Plan Purpose
 - 1994 plan set the foundation
 - build upon its successes
- II. Public Participation
 - Informational map
 - Survey
 - o 22 questions focused on bicycling and walking
 - o 367 survey participants
 - Interactive map
 - Public information meeting was held on December 14, 2016
 - Public hearing tonight

D Teaters reviewed the 5 “E’s”

1. Evaluation
2. Engineering
3. Enforcement
4. Education
5. Encouragement

D. Teaters stated that all recommendations considered were addressed by reviewing the public comments that were provided through our public input process. For the urban recommendations, there was a real focus on connecting existing facilities. D. Teaters explained that one of the main goals was to try to connect people and facilities to regional trails and trying to connect people to schools and parks and trying to make bicycle facilities more visible. For the rural recommendations, there was a focus on connecting our satellite communities.

Pedestrian gap analysis – all the recommendations considered the public comments that staff received through the public input process, the analysis was focused on our functionally classified roadways.

D. Teaters stated staff updated the list of available funding sources and provided a summary of all recommendations and summarized them towards the end of the plan. D. Teaters stated staff also provided an implementation chapter, steps on how to implement the plan over the next five years.

Discussion occurred on the Bicycle and Pedestrian Plan Update.

Question asked by B. Clancy: Do you see in the next five years the amount of increase that there has been in the last five years of bicycle use? D. Teaters stated that bicycling goes through fluctuations and D. Teaters stated he felt that there was opportunity within the bicycling industry and the bicycling industry is expanding, offering more different types of opportunities and while we may not see a huge increase of people riding on the streets, there may be an increase in people looking for off-road recreation opportunities, an example “fat bikes”. The Brown County Reforestation Camp is partnering with local bicycle shops to rent fat bikes.

Question asked by G. Pahl: Bump outs (referring to Hwy 96 in Greenleaf) – makes bikes come out in front of vehicles, isn't that a safety hazard? D. Teaters stated that the bump outs should be designed so that they only come out as far as where the parking should go and there should be enough room within that lane to continue with the bicycle lane.

Question asked by G. Pahl: Are there any opportunities to put together a course for bicycling safety teaching, such as a uniform document for trainers to have as a guideline? D. Teaters stated that the plan offers some different ideas for bicycle education; and noted that there are league certified instructors of Brown County that are certified by the League of American Bicyclists to teach bicyclist safety.

G. Pahl stated he would like to see reflective clothing be mandated for walkers or bicyclists. D. Teaters noted that within the bicyclist community, reflective clothing is highly encouraged and clothing manufacturers are coming out with reflective gear. B. McIntyre stated that mandating reflective clothing for runners who run in the street was attempted, but it couldn't be done. Public education should be a priority.

Question posed about licensing by B. McIntyre. D. Teaters noted that there is nothing in the plan update concerning licensing. D. Teaters explained that if a bicyclist is over the age of 16 and has a driver's license, and involved in a traffic violation, because by state law, bicycles are a vehicle, the bicyclist can be pulled over and cited and lose points. B. McIntyre noted that one community that he is aware of, as bicyclists went through a standardized training program, they received stickers to put on their bicycles, this just identified that they had training.

S. Grenier noted that he has some questions, comments and concerns that need clarification and asked if the expectation was that this document be adopted tonight. S. Grenier expressed concern that a lot of the information contained in the document could be in direct conflict with what the City of Green Bay has and noted that he would not be in a position to approve the document as written tonight.

Discussion then occurred on whether or not the Board wanted to adopt the Bicycle and Pedestrian Plan Update tonight or defer adoption.

Clarification and discussion occurred on what is being proposed – what you're proposing is not mandating municipalities' specific requirements or actions you're talking about a county plan that would be making recommendations to municipalities. D. Teaters explained that while there are specific recommendations in the document the rural recommendations are mainly focused on the county highway system and many of the urbanized area recommendations are recommendations for areas that have gaps where we're trying to fill a gap in a network.

C. Runge noted that the public outreach that occurred at the beginning of the process, D. Teaters and K. Vang met with representatives in most of the communities in the area to get their thoughts and input and make sure that what we're recommending in the plan is consistent with what their municipalities are recommending in their own plans. So between the communities' comprehensive plans, the stand-alone bicycle and pedestrian plans, and meetings with community staff, C. Runge explained that BCPC staff thought it understood what communities wanted to see in the Brown County plan. However, BCPC staff can consider additional comments and questions, and if you wanted to do that as a Board, staff can bring the plan back at the next meeting for adoption.

Question asked by B. McIntyre if staff has any written comments, recommendations from any municipalities. D. Teaters stated that toward the end of the process, an email was sent out to all the municipalities to give them an opportunity to provide comments, and staff did meet with Dave Wiese and Geoff Farr and went through the pedestrian network gap analysis as well as long term vision of bicycle facilities in Howard.

S. Grenier asked D. Teaters who staff met with as he was not aware that anyone from the City of Green Bay Public Works was involved in the meetings. S. Grenier stated that if staff met with any of the city's planning staff that's not necessarily reflecting the views of public works staff. There are certain social, political and economic realities that are not addressed in the plan, and if we're putting out a plan that has rules and recommendations that are unattainable, then the plan has some flaws in it and we would be better served taking care of those upfront so we have an implementable plan and those realities need to be addressed, not necessarily resolved, at least identified and addressed within the plan, and if you're dealing strictly with the city's planning department and not the city's public works department then you've not completed the loop. You need to have the input from the city's public works department.

C. Lamine asked D. Teaters who staff met with. D. Teaters indicated that Green Bay City Traffic Engineer Dave Hansen (from the city's public works department), Green Bay's new Planner II, and a couple of others from the Green Bay Community Development Department were at the meeting. C. Lamine requested clarification that Dave Hansen represented the Traffic Division of Green Bay Public Works.

K. Flom commended D. Teaters on the public outreach side, namely, the interactive map and survey and noted that the City of De Pere will look at this as a model to use for its planning efforts. K. Flom also noted that the City of De Pere did not have any issues with the Bicycle and Pedestrian Plan Update. K. Flom stated she is supportive of deferring adoption of the plan to make sure that all issues are addressed.

Question was asked if subcommittees reviewed the plan. C. Runge stated that the Transportation Subcommittee members were provided with a copy of the draft plan for review and comment.

Question was asked if there was any need to include bicycle expansion statistics or demographics or census of bicycle use or sales numbers. D. Teaters explained that this information can be hard to collect, and in some instances, you need to pay to get this information.

Question was asked if bicycle organizations were a part of the study. D. Teaters indicated that yes, that each of the bicycle shops as well as bicycling groups were included on the email lists for the public input process.

B. Erickson clarified that the document is a "living document", not carved in stone – a guide, and suggestions and changes can be made. The document is not binding. B. Erickson acknowledged that each member was given this document at least three months ago for review.

M. Harris noted that this is a guide for ideas and recommendations to consider.

C. Lamine recognized and expressed appreciation to Dan for all of his work and amount of outreach done on the bicycle and pedestrian plan. C. Lamine indicated that staff is happy to have it adopted tonight, but are also comfortable holding off approval of the plan to address all issues and comments. C. Lamine did emphasize that he is aware of all the meetings that staff attended and talking with the communities and staff put in hours and hours of work. C. Lamine also expressed that staff was not interested in only one group's opinion; there was participation from the public.

B. Erickson asked if we hold off approval for a month, will it be ready to approve in February or will we need to put it off again? B. Erickson stated he can make a motion right now to approve, contingent upon some input and changes from City of Green Bay Public Works. C. Runge stated that staff would be comfortable going forward with approval of the document tonight, but if there are significant comments that we need to address between now and next meeting, we can do that before adoption. C. Runge asked if there are any comments or significant modifications that would need to occur before adopting at this point.

S. Grenier noted that there were several significant modifications; one in particular – advocacy of road hazard identification program and the liability impacts to local municipalities. The City of Green Bay used to have a proactive sidewalk maintenance program that was discontinued years ago due to the sheer volume of non-compliant sidewalks that we found in the first year inundated the program for over seven years. Now that we've identified those issues with the sidewalks, we have liability. The type of legal issues of this program are not addressed in this plan. At the very least, we need to discuss those, what the legal liability issues may be and how it might impact the municipalities if an R.H.I.P. (Road Hazard Identification Program) is part of the plan. I understand it's a guide, but there are groups that will say it's in the plan and you signed off on the plan.

B. McIntyre indicated that the word recommendations has been used throughout the plan presentation, he does not see recommendations as being binding.

B. Erickson stated that if these are recommendations to a living document, most documents have a conclusion, all ideas, speculations, comments, whatever are only recommendations that may or may not be looked at by communities – something with no legal binding status. Brown County's Corporation Counsel could add a disclaimer statement.

C. Runge stated that staff wants the BCPC Board, communities, and others to be comfortable with the recommendations in the plan so they will support their implementation.

Question asked if staff identified any gaps in the study and how they may or may not link into the Oneida public trails. D. Teaters stated that he did not think we have any actual connections into the Oneida public trails.

N. Dantinne voiced that the plan has been on the agenda for about three months now and staff has worked on this for a long time.

A motion was made by B. Erickson and seconded by M. Harris to hold the Bicycle and Pedestrian Plan Update until the next planning commission meeting to have it worked through the various municipalities and have it ready for approval. Motion carried.

5. Directors Report.

C. Lamine introduced Devin Yoder, Transportation Planner/GIS. Devin started two weeks ago. Devin previously worked with the City of Aurora in Aurora, Colorado, has a masters in Urban Planning Degree from UW Milwaukee, and Planning is pleased to have him on board.

C. Lamine indicated that staff will begin working on the county comprehensive plan update in the near future and our goal is to complete it by the end of this year. C. Lamine stated that we should have a final draft to the Board by September for review.

C. Lamine stated that he and C. Runge will provide an update on the Southern Bridge project at January's Planning, Development and Transportation (PD&T) Committee meeting. C. Lamine stated that B. Brock indicated that WisDOT staff will be at PD&T as well. In addition, C. Lamine stated that they will be presenting at the City of De Pere City Council on February 7th.

6. Brown County Planning Commission staff updates on work activities during the month of December.

A motion was made by S. Grenier and seconded by A. Gauthier to receive and place on file the Brown County Planning Commission staff updates on work activities for the month of December, 2016. Motion carried.

7. Other matters.

None.

8. Adjourn.

A motion was made by G. Pahl and seconded by K. Flom to adjourn. Motion carried.

The meeting adjourned at 7:55 p.m.

**STAFF REPORT
TO THE
BROWN COUNTY PLANNING COMMISSION
February 1, 2017**

January, 2017 Staff Activity Reports

The recent major planning activities of Chuck Lamine, Planning Director:

- Attended and coordinated the January 4 Brown County Planning Commission Board of Directors meeting.
- Attended the January 3 Economic Development Committee Department Head meeting with County Executive.
- Facilitated staff meetings with Planning Division and PALS Manager Staff.
- Met with County Executive and various county representatives regarding potential improvements and development of the Brown County Research and Business Park.
- Prepared for and participated in a January 19 EIS Lead Agencies meeting with WisDOT staff, and the County Principal Transportation Planner.
- Participated in a conference call with the Principal Transportation Planner and WisDOT staff regarding the development of an economic impact model for the Southern Bridge project.
- Coordinated a Brown County Economic Development RLF loan review.
- Initiated updates to WisDOA required changes to the Brown County Economic Development RLF loan documents.
- Prepared meeting packet and attended the December 16 Brown County Revolving Loan Fund Committee meeting.
- Participated in a conference call with the Principal Transportation Planner and representatives of WisDOT and SRF Consultants to discuss the status of and next steps regarding the traffic analysis for the Interstate Access Justification Report (IAJR).
- Reviewed City of Green Bay Public Works Department staff comments to the Draft 2016 Brown County Bicycle and Pedestrian Plan Update.
- Met with the County Principal Transportation Planner, County Senior Planner, and Green Bay Department of Public Works Director to discuss comments regarding the Draft 2016 Brown County Bicycle and Pedestrian Plan Update.
- Assisted with the Land Information/Tax Collection System Replacement project. Attended vendor demonstrations.
- Met with County, UWGB and Einstein Project staff and business leaders to discuss STEM Innovation Center project.
- Met with County Executive and Public Works Director to discuss County Highway Municipal project Agreement language.
- Researched venture capital programs to promote entrepreneurship at the STEM Innovation Center and the Brown County Research Park.
- Met with the County Principal Transportation Planner, and provided an update to the County Executive regarding activities associated with the Southern Bridge project.
- Prepared and submitted 2017 budget carryover requests.
- Submitted request to apply excess 2016 PALS Department revenues to the Land Information program account.
- Met with County Executive and County Board member to discuss Brown County facility planning.

- With the County Principal Transportation Planner met with a Press Gazette reporter to discuss progress on the Southern Bridge project.
- Attended January 23 Planning, Development & Transportation Committee meeting to present an update regarding Southern Bridge project and the Brown County STEM Innovation Center and the Brown County Research Park.
- Initiated work on a Request for Information associated with redevelopment of the Brown County Veterans Arena and Shopko Hall properties.

The recent major planning activities of Cole Runge, Principal Transportation Planner:

- Prepared a report that summarizes the major accomplishments in 2016 and major goals for early 2017 for the Interstate Access Justification Report's (IAJR's) Engineering and Operations Analysis. Also prepared a summary of specific major milestones that were reached in 2016 for the Engineering and Operations Analysis.
- Prepared a PowerPoint summary of major accomplishments in 2016 and major goals for early 2017 for the IAJR's Engineering and Operations Analysis for a presentation to the Brown County Board's Planning, Development, and Transportation Committee. Also presented the PowerPoint at the meeting and answered questions.
- Participated in two conference calls with representatives of WisDOT regarding data inputs for the TREDIS economic impact model that is being developed to assess the economic impacts of the Southern Bridge Project. Also developed and proposed a method of classifying trip purposes for the TREDIS model.
- Participated in an EIS Lead Agencies meeting with the County Planning Director and representatives of the Brown County Public Works Department, WisDOT, and SRF Consulting.
- Met with the County Planning Director, County Senior Planner, and Green Bay Department of Public Works Director to discuss comments regarding the Draft 2016 Brown County Bicycle and Pedestrian Plan Update.
- Collected and reviewed reports for the 32 serious pedestrian injury crashes that occurred in Brown County between 2010 and 2014.
- Reviewed and commented on a draft survey that was developed to enable BCPC Board members to identify congested areas to study for the 2017 Green Bay MPO Congestion Management Process (CMP) Update.
- Met with representatives of Green Bay Metro and the Aging and Disability Resource Center (ADRC) of Brown County to discuss interviewing applicants for the Specialized Transportation Mobility Management Program's Mobility Coordinator.
- Reviewed proposed interview questions for the Mobility Coordinator position at the request of Green Bay Metro's Director. Also participated on the panel for the Mobility Coordinator interviews.
- Collected information about bicycle facilities that have been installed in Brown County since the 1998 Brown County Bicycle and Pedestrian Plan was completed. This information was collected at the direction of the Brown County Executive.
- Responded to questions from the Brown County Port and Resource Recovery Department Director regarding street system revisions north of Interstate 43 that were proposed by port terminal operators.
- Completed the MPO's report and reimbursement request to WisDOT for the fourth quarter of 2016. Also developed a transportation division expense report for the Brown County Administration Department.
- Conducted three MPO staff meetings.

The recent major planning activities of Aaron Schuette, Principal Planner:

- Prepared and submitted 4th Quarter 2016 reports for the 12-13 and 14-15 Regional CDBG-Housing Rehabilitation Loan Program.
- Prepared and submitted the 4th Quarter 2016 reimbursement request for the 12-13 Regional CDBG-Housing Rehabilitation Loan Program.
- Revised the draft Brown County Farmland Preservation Plan Update / Brown County Comprehensive Plan Agricultural Resources Chapter and maps per DATCP preliminary review comments.
- Prepared and submitted the draft Brown County Farmland Preservation Plan Update / Brown County Comprehensive Plan Agricultural Resources Chapter to DATCP for conditional certification.
- Sent out CDBG-Housing or Housing-RLF applications to potential clients as requested.
- Updated individual obligation journals for housing rehabilitation loan projects when completed.
- Created individual rehabilitation obligation journals for all completed CDBG-Housing and Brown County RLF-Housing projects.
- Prepared three Environmental Review Records for proposed regional CDBG-Housing rehabilitation loan projects.
- Met with the contracted Housing Quality Standards evaluators to discuss current projects and processes on January 26.
- Presented the draft Chapter 6 – Community Facilities and Utilities at the January 18th meeting of the Village of Pulaski Planning and Zoning Committee.
- Completed draft Chapter 5 – Economic Development of the Village of Pulaski Comprehensive Plan Update.
- Prepared a 3D rendering of a conceptual development in Pulaski as part of the comprehensive plan update.
- Continued writing the Pulaski Park and Outdoor Recreation Plan as part of the Comprehensive Plan Update.
- Prepared draft Citizens Participation Plans for the Town of Wrightstown and Town of Holland Comprehensive Plan Updates.
- Prepared a contract for the Town of Holland Comprehensive Plan Update.
- Updated maps and figures for the Town of Scott Comprehensive Plan Update.
- Updated an address database for the Howard-Suamico School District.
- Continued working on the Wisconsin Coastal Management Program Brown County Harbor Study.
- Assisted Brown County UW-Extension staff with reviewing a potential community garden site for environmental issues.
- Assisted the Town of Glenmore and Village of Pulaski Zoning Administrators with zoning/land division questions.
- Completed annual evaluations for the Planner I – Housing and Senior Land Use / Natural Resources Planner.
- Assisted 53 members of the public or local communities with inquiries related to the CDBG-Housing program, local planning, zoning, or land division issues.

The recent major planning activities of Dan Teaters, Senior Planner:

- Brown County Bicycle and Pedestrian Plan
 - Presented Final Draft to BCPC on January 4, 2017.

- Met with City of Green Bay DPW Director to review and address comments pertaining to the draft plan. (1/20/17)
 - Addressed concerns with various text amendments throughout draft plan.
- Certified Survey Maps (CSMs)
 - Began Review of 7 new CSMs
 - Completed review of 9 CSMs
 - Signed and filed 11 CSMs
- Plats
 - Preliminary Plats
 - Began review of 1 preliminary plat
 - Completed review of 0 preliminary plats
 - Final Plats
 - Began review of 0 final plat
 - Completed review of 0 final plats
- ESA Amendments
 - Completed 0 ESA Plan Corrections
 - Received 1 Minor ESA Amendment Application
 - 0 Site visits for ESA violations or amendments
- Brown County Park Plan
 - Met with Assistant Park Director to discuss progress and timeline for the completion of the Draft BC Park and Recreation Plan.
 - Began development of park recommendations and implementation chapter.
- Held two pre-submittal meetings concerning ESA questions on site. (1/5/17 & 1/11/17)
- Met with the Village of Hobart and Town of Lawrence to discuss platting options along the community boundary south of Nathan Road. (1/19/17)
- Met with a Brown County community and GBMSD to discuss logistics to sewer connection. (1/11/16)
- Met with City of Green Bay staff to discuss STEM Innovation Center. (1/31/17)
- Completed and submitted the WDNR Water Quality 4th Quarter Grant Reimbursement Request.
- Assisted 25 members of the public or local communities with inquiries related to natural resources and/or land division questions.
- Provided additional planning services and ESA related duties, including advice on inquiries related to potential major and minor ESA amendments, identification of ESA violations, and assisting the public regarding allowed and restricted uses within an ESA buffer.
- Attended the Brown County Wellness Committee meeting on 1/25/17.
- Attended the Planning Department staff meeting on: 1/5/17 and 1/19/17.

The recent major planning activities of Lisa Conard, Senior Transportation Planner:

- Began work on the *Green Bay Metropolitan Planning Organization (MPO) Title VI and Non-Discrimination Program/Limited English Proficiency Plan*. The MPO is required to update the plan every three years. The plan will help ensure that MPO programs do not discriminate based on race, color, and national origin. The plan must also ensure the MPO complies with provisions of Environmental Justice (minority and low-income populations) and Limited English Proficiency executive orders.
- Began writing the *Green Bay Metro – 2017 Annual Route Review and Analysis Report*. All of Metro's full service fixed routes, limited service routes, paratransit program, and other issues will be examined.

- Met with ADRC and Metro staffs to discuss an orientation plan for the new Mobility Coordinator for Brown County.
- Consulted and/or provided information to Metro staff regarding various services, compliance, and/or other issues.
- Participated in the Green Bay Transit Commission meeting on January 18.
- Participated in MPO staff and BCPC staff meetings as necessary.

The recent major planning activities of Jeff DuMez, GIS/Land Records Coordinator:

- Continued to assist with the Land Information/Tax Collection System Replacement project. Attended vendor demonstrations & follow-up meetings, reference checks, etc.
- Continued assisting Technology Services & Public Safety Communications with the 911 Computer Aided Dispatch project, addressing & street issues, and other tasks. Attended a meeting on 1/25 to discuss Hwy 41 dispatch recommendations. Performed a 911 data refresh in late January.
- Continued to assist Technology Services staff regarding a GIS Server upgrade project.
- Continuing to coordinate a 2017 aerial photo project with partners: Municipalities, utilities, neighboring counties, and other agencies.
- Created large display map for upcoming court case for the District Attorney.
- Performed more edits to the GIS database (new subdivisions, street additions/vacations, annexation, addressing, environmentally sensitive areas, etc.).
- Provided GIS data or other services for Badger Laboratories and Engineering Inc., McMahon, United Engineering Consultants Inc., Point of Beginning, Wisconsin Land Surveying, REL & Associates, GRAEF, CH2M Hill, OMNNI Associates Inc., Ayres Associates, Foth, Mau & Associates, Davel Engineering & Environmental, Mead & Hunt, Martenson & Eisele Inc., Randy Loberger Survey & Design LLC, KL Engineering, Strand Associates, Vandewalle & Associates, Edge Consulting Engineers, Terra Tec Engineering, Ecology & Environment Inc., Northwind Technical Services LLC, Bielinski Excavating Inc., Northern Concrete Construction Inc., New Covenant Contracting, Bayside Inspections LLC, Radue Homes, Red's Excavating Inc., Heyrman Construction Co Inc., Tyler Technologies, Resource 1 LLC, Deleers Construction, Landscape Associates, Marquis Yachts, NEWCAP Inc., Immel Construction, Cedar Corporation, Yardi Systems Inc., Valley Cabinet, NEW Discount Realty LLC, CQM Inc., Bay Title & Abstract Inc., Chicago Title, Nsight Communications, Business Lending Group, CLR Design, Payne and Dolan, Info-Pro Lender Services, IE Houston Inc., City of Green Bay, Green Bay Water Utility, American Transmission Company (ATC), Nicolet Condominiums, ZAB Inc., Roadify, HERE, Mapbox, Hebert Associates Inc., GHD, OTIE, Latinos Unidos, Bureau of Land Management (BLM), WisDOT, ECWRPC, USDA-NRCS, Outagamie County LWC, City of DePere, Village of Pulaski, Village of Suamico, Village of Bellevue, Town of Eaton, Town of Humboldt, Town of Green Bay, Town of Scott, Town of Lawrence, Town of Ledgeview, Town of Rockland, Town of Pittsfield, and others.
- Assisted other people with miscellaneous service, data, and training requests.
- Attended staff meetings as needed.

The recent major planning activities of Devin Yoder, Planner I (GIS/Transportation):

- Continued to review current MPO documents and 2017 Transportation Planning Work Program. Reviewing Wisconsin's Connections 2030 Long Range Multimodal Transportation Plan.

- Reviewed the adopted 2013 CMP plan for consistency with the Long-Range Transportation plan in anticipation of plan updates.
- Created map showing the bicycle infrastructure in Brown County in 1998 to show how bicycle facilities have expanded in Brown County since.
- Created a map to show the proposed bicycle infrastructure for 2017-2020 as part of the Capital Improvement Plan.
- Researched crowdsourcing apps used for reporting transportation infrastructure conditions, and wrote summary report of findings.
- Identified performance measures from the 2045 Transportation Plan that can be incorporated into the 2017 CMP plan update.

The recent major planning activities of Todd Mead, Planner I - Housing:

- Prepared and ordered one (1) interim site inspection for a Northeastern Wisconsin Community Development Block Grant (CDBG) Housing Loan Program client.
- Prepared and ordered one (1) housing quality standards (HQS) inspection for a CDBG client.
- Prepared and ordered four (4) final site inspections for CDBG clients.
- Prepared and ordered one (1) lead-based paint assessment test for a CDBG client.
- Prepared and ordered one (1) lead-based paint clearance for a CDBG client.
- Met with three (3) CDBG clients and the contractors to prepare them for their future rehabilitation projects.
- Met with two (2) Regional Revolving Loan Fund (RLF) clients and the contractors to prepare them for their future rehabilitation projects.
- Opened four (4) new CDBG applications.
- Prepared and closed four (4) CDBG Housing Rehabilitation Loans.
- Prepared and closed two (2) Regional RLF Housing Rehabilitation Loans.
- Submitted and corresponded with two (2) bid documents to CDBG applicants for future rehab projects.
- Met with our HQS evaluators/inspectors to help create an even more efficient and effective way of performing inspections and project management.
- Met with a new CDBG client at their home in Marinette County to help fill out a rehabilitation application.
- Attended Brown County Lead-Based Paint Coalition meeting.
- Attended staff meetings.
- Continued to work on new and existing applicant files from Northeastern Wisconsin CDBG counties.
- Continued to work on new and existing applicant files from Brown County RLF Program.
- Continued general outreach and marketing efforts for our RLF and CDBG-Housing Loan Programs.

The recent major planning activities of Ker Vang, Planner I (GIS/Transportation):

- Completed invoice letters to the local communities that received addressing service.
- Began working on the Land Use Chapter - Future Land Use section for the Brown County Comprehensive Plan Update.
- Began working on Title VI maps.
- Green Bay Metro
 - Updated LSR page in the Transit Guide.

- Updated the Transit Guide for Metro's website.
- Congestion Management Process (CMP)
 - Developed a survey to identify congested areas and distributed survey to the Brown County Planning Commission Board of Directors.
 - Began working on ArcGIS online to develop a map that would collect public input on congested areas in the Green Bay Metropolitan Planning Area.
- Created a map identifying park service areas within 5, 10, and 15 minutes for the Brown County Park and Recreational Plan.
- Updated two maps for the Village of Allouez Bicycle and Pedestrian Plan.
- Participated in a webinar session, "Improving Walkability at Signalized Intersections with Signal Control Strategies," on 1-26-17.
- Participated in MPO staff meetings on 1-3-17.
- Participated in PALS staff meetings monthly.

PROCEEDINGS OF THE BROWN COUNTY PUBLIC SAFETY COMMUNICATIONS ADVISORY BOARD



Chief Eric Dunning – Ashwaubenon PubSaf
Chief Dennis Rubin – DePere Fire/Rescue
Chief David Litton – Green Bay Metro PD
Chief Rich Vanboxtel – Oneida PD
Chief – Wrightstown PD

Sheriff John Gossage – BC Sheriff
Chief Derek Beiderwieden – DePere PD
Chief Randy Bani – Hobart/Lawrence PD
Chief Mark Hendzel – Pulaski PD

Director Larry Ullmer – County Rescue
Chief Andrew Smith – Green Bay PD
Chief Kurt Minten – Lawrence PD
Chief Tom Kujawa – UW-Green Bay PD

A regular meeting was held on **July 27, 2016** at Brown County Public Safety Communications Building, 3028 Curry Lane, Green Bay, WI.

I. Call to Order

The meeting was called to order by Public Safety Communications Advisory Board Chair Chief Derek Biederwieden at 10:00 am.

II. Roll Call

Present: Chief Derek Beiderwieden, Chair
Capt. Keith Deney
Chief Eric Dunning
Capt. Paul Ebel
Sheriff John Gossage
Chief Mark Hendzel
Chief Larry Lancelle
Chief David Litton
Officer in Charge Heather Martin
Chief Rich VanBoxtel

Also Present: Cullen Peltier, Brown County Public Safety
Jodi Meyer, Brown County Public Safety

III. Approval/Modification of the Meeting Agenda

A motion to approve the **July 27, 2016 agenda** was made by Sheriff Gossage and seconded by Chief VanBoxtel. Unanimously approved.

IV. Approval/Modification of the Minutes – May 11, 2016

A motion to approve the **May 11, 2016 minutes** was made by Chief Dunning and seconded by Sheriff Gossage. Unanimously approved.

V. Communications Center Update

Cullen quickly reviewed the budget with the board. Included with the budget is the 5-year strategic plan which is in the process of being updated for the department. A new goal in the 5-year strategic plan includes improving on the succession planning.

Interim Director of Emergency Management, Justin Steinbrinck, put his resignation with August 1, 2016 being his last day. A new Emergency Management Director was hired, Jared Preston, starting

the same day. Jared is from Murfreesboro, TN and will step into his new role of Director with an extensive background in the field. After Jared starts to get comfortable, the department will post the position for an Emergency Management Coordinator.

The Text 2 9-1-1 agreement has been successfully executed. Equipment is currently being installed and hoping to go live in November 2016.

VI. Phone/CAD Upgrades Update

The CAD Upgrade Project contract is finalized with signatures. An implementation meeting is the next step.

VII. Standardization Operating Procedures Update

An updated Pursuit Agreement has been approved and signed.

VIII. Dispatch Users Group (DUG) Update

(No updates were given).

IX. Roundtable

Chief Dunning brought to attention for Officer Safety- the less admin work Officers do the more alert they can be.

Chief Hendzel asked for TTY numbers hoping to go to the 900 block to get out of DePere.

Chief Biederwieden brought to attention that they are very dissatisfied with Net Motion going back to modems.

Director Peltier attended a First Net meeting the week prior in Grand Chute dedicated to Public Safety. Next Gen 9-1-1 implementation was discussed.

Sheriff Gossage discussed how the bay is Brown County's jurisdiction and the waterway is Green Bay's jurisdiction.

X. Other Matters

No other matters at this time.

XI. Next Meeting

The next meeting will be held on October 26, 2016.

XII. Adjourn

A motion to adjourn was made by Chief VanBoxtel and seconded by Chief Dunning.
Unanimously approved. Meeting adjourned at 10:52 am.